

APPROVED BY THE STARK  
COUNTY COMMISSIONERS

**STARK COUNTY COMMISSIONERS  
MINUTES**

REGULA: \_\_\_\_\_

BERNABEI: \_\_\_\_\_

CREIGHTON: \_\_\_\_\_

CLERK: \_\_\_\_\_

DATE APPROVED: \_\_\_\_\_

**DATE: WEDNESDAY JANUARY 29, 2014**

**SUBJECT: BOARD MEETING**

**PRESENT: COMMISSIONER THOMAS BERNABEI, PRESIDENT  
COMMISSIONER JANET CREIGHTON, VICE PRESIDENT  
COMMISSIONER RICHARD REGULA, MEMBER  
BRANT LUTHER, COUNTY ADMINISTRATOR  
CHRIS NICHOLAS, DIRECTOR OF MANAGEMENT & BUDGET  
JEAN YOUNG, CLERK**

**DISTRIBUTION:**  
Journal  
File

Commissioner Bernabei opens the meeting at 1:30 PM.

Recite – Pledge of Allegiance

***AMENDMENTS:***

JEAN YOUNG: Add Budget Transfer for Emergency Management  
Add a Requisition for the Commissioners

Marsha Cimadevilla: Add Contract for Services Labor Agreement for Commissioners/Facilities

Commissioner Creighton moved, seconded by Commissioner Regula to approve Amendments as presented.  
Motion Carried

***Public Speaks: None***

***Jean Young:***

Approve Board Minutes:  
January 22, 2014

Commissioner Creighton moved, seconded by Commissioner Regula to approve Board Minutes as submitted.  
Motion Carried

Resolution:

JFS:

To enter into an agreement with SARTA in Canton for non-emergent Medical Transportation Services in the amount not to exceed \$49,999.00. Effective 1/29/2014 through 6/30/2015.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Appropriation:

Family Court: Worker's Comp for current budget year-\$4,770.39

Commissioner Creighton moved, seconded by Commissioner Regula to approve Appropriation as submitted.

Motion Carried

Budget Transfers:

Emergency Management: To pay Sheriff for 9-1-1-\$345,000.00 from Salary to Service

Emergency Management: To reimburse EMA \$7,042.66 from Salary to Benefits

Engineers: OPWC Capital Improvement Loan Payments-\$72.98 from Capital to Debt Services

THIS IS THE AMENDED BUDGET TRANSFER

Emergency Management: Transfer \$5,000.00 from the disaster services from Capital to Service

Commission Creighton moved, seconded by Commissioner Regula to approve Budget Transfers as submitted.

Motion Carried

Prior Year Journal Entries:

Sanitary Engineer to Sanitary Engineer: Reimburse 029 Sewer Revenue for principal and interest paid on Project 559-\$474,277.00

Emergency Preparedness to Emergency Preparedness: Reimburse EMA for Emergency Alert System-\$16,367.58

Clerk of Courts to Sanitary Engineer: Fuel usage 12/1/2013-1/1/2014-\$212.35

Job & Family Services to Job & Family Services: Reimburse Public Assistance Fund for Social Services operating costs, 1<sup>st</sup> quarter-\$63,628.11

Emergency Preparedness to Emergency Preparedness: Reimbursement from FY 10 IECGP for building rental for HAZMAT vehicles-\$20,286.00

Emergency Preparedness to Emergency Preparedness: Reimbursement from FY10 IECGP for employees' wages for Grant work-\$8,875.39

Commissioner Creighton moved, seconded by Commissioner Regula to approve Prior Year Journal Entries as submitted.

Motion Carried

Resolution:

Building Inspection:

To transfer one (1) 2007 Ford Ranger from Building Inspection to the Dog Warden Department at no cost.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.

Motion Carried

Requisitions:

Sanitary Engineer: Annual membership dues- Vendor: NEFCO- \$56,000.00 Fund: Sewer Revenue

Sanitary Engineers: Annual membership dues- Vendor: Water Environment Federation- \$200.00 Fund: Sewer Revenue

Sanitary Engineer: Annual Public Water License-Vendor: Treasurer State of Ohio-\$4,700.00 Fund: Water Revenue

Treasurer: Unclaimed funds as needed-Various Vendors: \$250,000.00 Fund: Unclaimed Money

AMENDED REQUISITION

Commissioners: Consultant fees for special project-county-wide cad system for 9-1-1-Vendor: RCC Consultants, Inc.-\$10,000.00 Fund: General

Commissioner Creighton moved, seconded by Commissioner Regula to approve Requisitions as submitted.

Motion Carried

Non-Encumbered Expenses:

Emergency Management:

Logmein Pro Software yearly subscription-Vendor: Tim Warstler- \$119.90 Fund: Disaster Services-Hazmat

Engineer:

Urine Drug Screen-Vendor: Work Health and Safety Services- \$38.00 Fund: Motor Vehicle & Gas Tax

Electric bill-Vendor: AEP-\$974.88 Fund: Motor Vehicle & Gas Tax

Sanitary Engineer:

Professional Services-Vendor: Krugliak, Wilkins, Griffith & Dougherty- \$12.00 Fund: Sewer Revenue

Sheriff:

2 Batteries for generator-Vendor: Ohio Cat- \$306.13 Fund: Justice System Sales Tax

Car washing/detailing-Vendor: Divernuity Properties, LLC- \$35.00 Fund: Justice System Sales Tax

Copier Maintenance-Vendor: Graphic Enterprises- \$2.92 Fund: Justice System Sales Tax

Jail door monitoring maintenance-Vendor: Stanley Convergent Security Solutions- \$6,600.00 Fund: Justice System Sales Tax

Commissioner Creighton moved, seconded by Commissioner Regula to approve Non-Encumbered Expenses as submitted.

Motion Carried

Travel:

2 Job & Family Services Employees

5 Veterans Employees

2 Sanitary Engineer Employees

Total \$2,379.78

Commissioner Creighton moved, seconded by Commissioner Regula to approve Travel Requests as submitted.

Motion Carried

***Rick Flory:***

Award Bid:

Engineer:

Baum Street Bridge No. CA-34-2 Rehabilitation Project-Stanley Miller Construction Co. of East Sparta, OH in the amount of \$742,520.00

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Award Bid as submitted

Motion Carried

Change Order No. 2:

Engineer:

Cleveland Ave. C.R. 66 Resurfacing PID 87007 Project- Northstar Asphalt, Inc. There are no non-performance items for this change order. The total additions for this change order are \$2,842.29. The original contract amount was \$893,526.90. The adjusted contract amount, factoring the additions and non-performance items above is \$913,458.39.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Change Order as submitted.

Motion Carried

Shepler Church Avenue/Fohl Street Improvement Viewing and Hearing

Engineer:

The Board is requested to set a date and time for the viewing and hearing on the Shepler Church Ave. and Fohl St. Intersection Project for Wednesday, March 5, 2014. The Viewing at 10:00 A.M. with the hearing being held at the Otterbein United Methodist Church, 6025 Shepler Church Ave. SW, Navarre, OH at 6:00 P.M.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Viewing & Hearing as submitted.

Motion Carried

County Housing Rehabilitation Program-Subordination of Mortgage:

Regional Planning:

William A. Vogt

Commissioner Creighton moved, seconded by Commissioner Regula to approve Subordination of Mortgage as submitted.

Motion Carried

Resolution:

RPC:

Scotsbury Glen No. 1 Allotment in Jackson Twp-Dedication of public easements. The Board is requested to approve and authorize itself to sign the Easement Plat for the drainage of surface water from the Scotsbury Glen No.1 Allotment in Jackson Twp.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted

Motion Carried

Liquor License:

Commissioners:

Pilot Travel Centers LLC dba Pilot Travel Center #469 2320 Faircrest St., Canton Twp., Canton, OH 44706

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted

Motion Carried

Resolution:

Commissioners:

Approve allocation of Marriage License, Divorce, Dissolution and Annulment fees for 2014. Estimated fees of \$83,000.00 with 40% of collected fees to be allocated to the Alliance area Domestic Violence Shelter and the remaining 60% to the Domestic Violence Project, Inc. of Canton.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted  
Motion Carried

Board Appointment:

Commissioners:

NEFCO General Policy Board-Doug Lane for the term January 1, 2014 through December 31, 2014.

Commissioner Creighton moved, seconded by Commissioner Regula to approve to Board Appointment as submitted  
Motion Carried

***Carol Hayn:***

Resolution:

Commissioners:

2014 Health Plan Updates-PPACA Requirements

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.  
Motion Carried

***Marsha Cimadevilla:***

Resolution:

Commissioners/Facilities:

Contract for Services Labor Agreement with krugliak, Wilkins, Griffins and Dougherty Company, L.P.A.

Commissioner Creighton moved, seconded by Commissioner Regula to approve Resolution as submitted.  
Motion Carried

***Commissioner Comments:***

***Brant Luther:***

Monday February 3<sup>rd</sup>-No Work Session Scheduled

Tuesday February 4<sup>th</sup>-No Work Session Scheduled

Monday February 11<sup>th</sup> -Commissioners Work Session-With the Sanitary Engineer

Tuesday February 12th-Commissioners Work Session-Monthly Financial Update with Auditor and Treasurer

Commissioner Creighton moved, seconded by Commissioner Regula to adjourn meeting @ 1:55 PM  
Motion Carried.

**NOTICE:** Minutes of meetings of the Board of Commissioners are filed as a permanent record in the official journal of the Board of Commissioners. The official record includes originals or copies of all resolutions that are adopted by the Board. This includes resolutions approving the signing of Contractual documents, financial transaction forms and other actions adopted by the Board. Contracts, agreements, leases, purchase orders, personnel actions and other such material referred to in the resolutions are filed by subject in the Administrative Offices and originated departments. The official journals that include, the minutes and related resolutions are available for public inspection in the Administrative Offices of the Commissioners.

Respectfully Submitted,  
Sara Donald

Orig.: Jean Young  
Cc: Commissioners